



S.S.G. PAREEK P.G. COLLEGE



(Affiliated to the University of Rajasthan)

Estd.- 1906

UGC Approved "First Heritage College in Rajasthan"

NAAC Based Best Practices in the College Library

1. TITLE OF THE PRACTICE

ACTIVITIES AND PERFORMANCE OF COLLEGE LIBRARY

2. OBJECTIVES OF BEST PRACTICES

Objectives throws light on various best practices. It covers its definition & meaning, book exhibition, presentation plan, Book display. it provides training to use E-resources, review of book, book talk programme, readers club, granthdan yojana, best library user award, counseling center regarding competitive examinations, interaction with author's High lights on best practices of NAAC. It also mentions IT based best practices like web page. Blogs, Wikis Virtual library taught, E-alert services, etc. it also throw light on other best practices like book reading hall facility, mentions general library practices & library extension services etc.

Context

The college library is a connecting link between teaching and learning as well as place which was supply beyond the scope of class room There is a agency which have a proper Vigilance to rectify the emerging needs and purpose of NAAC established maintaining quality education.

According to webopedia "Best practices are guidelines to obtain the efficient & effective way of completing a task NAAC. "Best practice may be innovative and be a philosophy, policy, strategy, program, process or practice that solve a problem or create new opportunities and positive impact on organizations.


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Best Practices in Library

The best practices suggested by NAAC in its quality indicators Information services are as listed below.

1. Computerization of library with standard Software
2. Extension of sufficient information about the library in the college premises
3. Compiling user statistics
4. Displaying newspaper clipping on the notice board periodically
5. Career Employment information services
6. Facilities available to different age groups
7. Information Literacy programs
8. Displaying new arrivals and circulating among academic departments
9. Conducting exhibitions on different occasion
10. Start annual Best User Award for students.
11. Organizing competitions annually.

Need for best practices in library

Best practices are developed in the library for following purpose

To execute the five laws of library science

To maximize the utilization of library

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General Best Practices

Following are additional practices to be conducted in library as a routine practice

- 1) Regular library advisory committee meetings.
 - 2) Binding of books & periodicals regularly
 - 3) Inclusive of library information in prospects and college websites.
 - 4) meeting room facility for easy communication among various departments
- pasting of Barcode, spine label and placing book in a definite place on the book

To Library calendar of activity & Events

Use of pesticides for keeping away book worm & damage of bookshelves.

Benefits of internet Facility in the Library

The readers excess with available up-to-date knowledge with internet.

Students make use of Internet facility for filling up e-scholarship forms, to E-journals, e-books, to check emails, to get information from govt. websites, to fill online job application forms, to check results online, UPSC, MPSC, SET, NET, Emollient. E-Scholarship forma, banking secmitmem applications, railway recruitment application, other online Farms, etc

The teachers get information about the research methodology in their concerned subjects Teachers also take help from internet in their teaching learning methods and reading materials


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A few examples of experience of best practices in academic and research libraries

1. Dr. S. R. Ranganathan writes that he bring to the notice of Sir CV. Raman about Raman Effect which was published foreign journal. This incident happen in Madras University Library in early thirties. Sir C.V. Raman received the Nobel Prize for this work on the scattering of light which is called Raman's scattering or Raman's Effect.
2. Mr. TN. Chaturvedi, former Governor of Kerala narrated the experience about when he approached Prof. D.N. Marshall Librarian Bombay University for a book from his Library Prof. Marshall sent the book immediately without waiting whether his library rules permitted him or not.
3. Prof. P.K. Mehta, former Pro Vice-chancellor of IGNOU narrates the incident in 1970 when he wrote to Dr. B. Anderson, Librarian of Horn bill University Library that he would like to make used the library for his research work Prompt reply from Dr. B. Anderson. Prof. Mehta went to the library and meet the librarian Dr. B. Anderson gave him three typed papers and told. This is the list of books available in our library which, I think are relevant to the area of your work and told him feel free to contact me if you have any difficulty.

Quality Indicators for the Library

The details relates to the library user, services offered, facilities, collection, rules, budget, wage of services, activities etc, and at every step students and searchers are the party in complying with it. Can say that involvement and support of these elements play a crucial role in the self-study report writing exercise, maintenance of daily record. Library rules and the awareness among the users combined with alertness on the part of the library staff becomes the major thrust.

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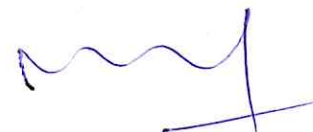
Enhance Academic Activates

In the library contest, the best practice may be those services through which are able to explore more resources and facilities from the library. This includes steps taken by the library to attract more students by creating academic.

Best practices includes computerization of library with digital software, entry of sufficient information about the library in the college prospectus, compiling students/teacher attendance statistics and locating the same on the notice board.

Conclusion

NAAC policy helps in developing the college library to modernize and provide good service to students/teachers. This is the best methodology for measuring to find deficiencies so enhance the library based on content criteria's.


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Best practices

Best practices as per the NAAC format provided in the Manual

1- Title of the Practice

Weekly Faculty Meet

2- Objectives of the Practice:

The objective of the Weekly Faculty Meet is to discuss the problems and prospects of the College. This practice is based on the belief of collective wisdom. In this weekly faculty meeting the problems related to different areas of teaching-learning, administration and overall development of the college are discussed among the teachers chaired by the head of the College.

3- The Context:

The College faces several challenges from time to time. It was agreed that a democratic and participatory approach should be used in addressing the different challenges faced by the College. It was also agreed that the inclusion of all the members of the staff and their collective knowledge and vision would strengthen the College and help us to solve our problems more efficiently. This motivated us to organize a weekly faculty meet to help the College function in a collaborative and democratic manner.



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4- The Practice:

On every Saturday a weekly faculty meet is organized at 2:00 PM. All the faculty members participate in this meeting. The head of the College addresses the meeting as a chairperson. The proceedings of the meeting are well maintained in written form. The agenda is decided one day before the meeting and is discussed in the weekly faculty meet and resolutions are taken with mutual consensus. Apart from this, teacher does a PowerPoint presentation on a topic related to her or his expertise. A relevant topic is selected and deliberations are made by the teachers. This also enables the pooling and sharing of knowledge.

5- Evidence of Success:

The Weekly Faculty Meet started with consensus of all on 5/08/2023. About 52 meetings have been organized till date. As a result of these meetings, the College was able to solve different problems and develop harmonious relationship among the teachers. Regular discussions and debates generated awareness about relevant issues in teaching-learning practices as well as encouraged teachers to introspect and reflect on their own pedagogic activities. An Inter-disciplinary approach was used for the presentations which further encouraged cross-disciplinary learning and exchanges among the faculty.

6- Problems Encountered and Resources Required:

No major problems were encountered in the conduct of the Weekly Faculty Meet.